

**Town of Dover**  
**Board of Health, May 8, 2017**  
**6:30 pm**

The regular monthly meeting of the Dover Board of Health was held at Water Works Park, 100 Princeton Avenue, Dover.

President Marie Hoffman called the meeting to order at 6:30 pm and announced that the regular meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Secretary Irene Hansen called roll.

**ROLL CALL**

**PRESENT:** Marie Hoffman, Irene Hansen, Sandra Scarneo,  
Judith Rugg, Christopher Chapman

**ABSENT:** Darlene Kasko, Ron Camacho, Alderman/Liaison

**ALSO PRESENT:** Trevor Weigle, Health Officer  
Susan Downer, REHS  
Aracelis Vanderstarre-Orama, Deputy Registrar

President Marie Hoffman entertained a motion to accept the minutes from the March 2017, regular meeting of the Board of Health.

**A motion to accept the minutes from the March 2017, regular meeting of the Board of Health subject to correction as stated** was made by Sandra Scarneo and duly seconded by Marie Hoffman.

**ALL YEAS; NO NAYS.**

**CORRESPONDENCE:**

1. Letter from the Dover Recreation Dept. to the HO dated 3/21/17; re: Summer Food Service Program.
2. Letter from the Twp. of Randolph to the Town of Dover dated 3/29/17; re: invoice for animal control services.
3. Letter from the Twp. of Randolph to the Town of Dover dated 4/7/17; re: invoice for animal control services.

President Marie Hoffman asked if there was significant correspondence. Health Officer Trevor Weigle (HO) stated that regarding the Recreation Department's 'Summer Food Service Program', three food vending bids are currently open. A food service vendor, at this time, has not been selected.

**OLD BUSINESS:**

Copies of the monthly activity report was distributed for review.

The Health Officer asked Susan Downer, REHS, to provide the Board an update of the upcoming health fair. The update included the following information:

- Date of the Health Fair: June 3; 11:00 am – 2:00 pm.
- Flyers are currently being distributed.
- A map of the health fair layout was presented to the board showing where vendors will be located.
- So far, 40 vendors will be in attendance.
- Food will be donated by several local restaurants.

Also, the Recreation Department will be conducting a youth oriented 'mini health fair' on the same day as the Health Fair. The same day program will be held at the Father Connelly Center on S. Essex Street.

**NEW BUSINESS:**

- The Health Officer provided the board a brief overview of public health nursing services. Patricia Costa is the public health nurse who will be working approximately 21 hours per week.

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS ANY PARTICULAR ISSUE.**

Sandra Scarneo asked that the monthly nursing activity report include a column or category showing the results for Zika virus testing.

Susan Downer, REHS, informed the board of a nutrition oriented food program called 'HealthyTaste of Dover' sponsored by Shaping Dover. Local restaurants will provide samples of food for the program to be held on July 29<sup>th</sup> at 3:00 pm at the Father Connelly Community Center.

Judy Rugg inquired about the status of a previously filed garbage complaint regarding the American Legion Hall. The Legion deposits its garbage at the curb before 5:00 pm the night before collection. The HO stated the case is being monitored. The health department will look into sending someone from Mt. Olive to inspect the location on either Tuesday or Friday at the appropriate time.

Sandra Scarneo raised the subject of massage parlors. Susan Downer, REHS, stated that cases are still pending in the courts. Regarding the various parties that play an enforcement role, the State of NJ has primary jurisdiction and is understaffed. The local municipality has limited jurisdiction over massage parlors.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

**A motion to adjourn the meeting** was made by Irene Hansen and seconded by Marie Hoffman.

**ALL YEAS; NO NAYS.**

**MEETING ADJOURNED  
7:00 pm**